

## First-Year Research Experience Agreement

**Name:** \_\_\_\_\_

**Academic Year:** \_\_\_\_\_

**Advisor:** \_\_\_\_\_

All first-year students are expected to obtain research experience by working closely with their advisors on appropriate research. At the end of the academic year, faculty will evaluate their students' performance.

Changing faculty advisors prior to June, although unusual, is possible. Approval of the Area Leader must be obtained, and a new First-Year Research Agreement must be completed.

The top half of this form should be completed and submitted to the Department Services Administrator no later than 1 December.

**Agreement (brief summary of expected activities):**

Student Signature	Date	Advisor Signature	Date
Area Leader Signature	Date		

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**Evaluation of the first year experience: The Advisor's Evaluation must be submitted to the Department Services Administrator by the last Friday in September of the student's 2<sup>nd</sup> year.** The First-Year Research Agreement ends at the end of the student's first year. The advisor and student should plan activities to prepare for the MS thesis or Ph.D. dissertation. This due date applies to everyone regardless of a student's start date. The evaluation may be divided over two years for students who start in Spring or Summer semesters. Evaluate the appropriate months for each student in each year.

**Evaluation of performance (select one):**

**Outstanding      Good      Adequate      Below Expectations      Inadequate**

**Comments:**

**Advisor Signature** \_\_\_\_\_ **Date** \_\_\_\_\_